Cancellation of Registration

for Aggregate Production Operations

Regulated under 30 Texas Administrative Code Chapter 342

**ePermits: This form is available on our online permitting system.**

Sign up for online permitting at: <https://www3.tceq.texas.gov/steers/>

**What is the registration number to be terminated?**

AP enter registration number here

# Section 1. RESPONSIBLE PARTY

1. What is the Customer Number (CN) issued to this entity?

CN enter customer number here

1. What is the Legal Name of the current registrant?

Enter legal name of current permittee here

# Section 2. APPLICATION CONTACT

This is the person TCEQ will contact if additional information is needed regarding this application.

Is the application contact the same as the registrant identified above? Yes [ ]     No [ ]

If Yes, go to Section 3.

If No, complete section below

Prefix (Mr. Ms. or Miss): enter prefix here

First and Last Name: enter first and last name here Suffix: enter suffix here

Title: enter title here Credentials: enter credentials here

Phone Number: enter phone number here Fax Number: enter fax number here

Email: enter email address here

Mailing Address: enter mailing street number and name here

City, State, and Zip Code: enter city, state, and zip code here

Country Mailing Information, if outside USA: enter country mailing info here

# Section 3. REGULATED ENTITY (RE) INFORMATION ON PROJECT OR SITE

1. TCEQ issued RE Reference Number (RN): RN enter regulated entity number here
2. Name of project or site as known by the local community: enter site name here

# Section 4. REASON FOR CANCELLATION

Check the reason for termination:

[ ]    The APO is now under control of a new Responsible Party.

[ ]    The aggregate production activity requiring a registration has ceased.

[ ]    The planned aggregate production activity will not occur as originally planned.

# Section 5. CERTIFICATION

Signatory Name: enter signatory name here

Signatory Title: enter signatory title here

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I further certify that I am authorized under 30 Texas Administrative Code §305.44to sign and submit this document, and can provide documentation in proof of such authorization upon request.

Signature (use blue ink): sign name here, do not type

Date: enter date

This is the end of the form. Instructions begin on the next page.

Instructions for

Cancellation of Registration

for Aggregate Production Operations

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## Where to Send the Cancellation Form:

**BY REGULAR U.S. MAIL:**

Texas Commission on Environmental Quality

Registration and Reporting Section (MC 129)

P.O. Box 13087

Austin, Texas 78711-3087

**BY OVERNIGHT/EXPRESS MAIL:**

Texas Commission on Environmental Quality

Registration and Reporting Section (MC 129)

12100 Park Thirty Five Cir

Austin, TX 78753-1808

## TCEQ Contact List:

Application – status and form questions: 512-239-6413, WASTEVAL@tceq.texas.gov

Technical questions: 512-239-6413

Environmental Law Division: 512-239-0600

Cashier’s office: 512-239-0357 or 512-239-0187

## Cancellation Process:

A Cancellation is **effective on the date postmarked for delivery to TCEQ.**

When your cancellation is received by the program, the form will be processed as follows:

1. Administrative Review:The form will be reviewed to confirm the following:
	* the permit number is provided
	* the permit is active and has been approved
	* the entity terminating the permit is the current permittee
	* the site information matches the original permit record
	* the form has the required original signature with title and date
2. Notice of Deficiency:If an item is incomplete or not verifiable as indicated above, a phone call will be made to the applicant to clear the deficiency. A letter will not be sent to the permittee if unable to process the form.
3. Confirmation of Termination:A Cancellation Confirmation letter will be mailed to the operator.

## Change in Responsible Party:

Registrations under 30 Texas Administrative Code (TAC) Chapter 342 is not transferable. If the responsible party of an APO changes, the present registrant must submit a Cancellation form and the new responsible party must submit a Registration form and a Core Data Form (TCEQ 10400). The Cancellation, Registration and Core Data Forms must be submitted no later than 10 days prior to the change in Responsible Party status.

# INSTRUCTIONS FOR FILLING OUT THE FORM

The majority of permit information related to the current operator and regulated entity are available at the following website: <https://www2.tceq.texas.gov/wq_dpa/index.cfm>.

## Section 1. Responsible Party:

1. Customer Number (CN)

TCEQ assigns each customer a number that begins with CN, followed by nine digits. This is not a permit number, registration number, or license number. The Customer Number, for the current permittee, is available at the following website: <https://www2.tceq.texas.gov/wq_dpa/index.cfm>.

1. Legal Name of Registrant

The registrant must be the same entity as previously submitted on the original Registration form for the registration number provided. The current registrant name, as provided on the current authorization, is available at the following website: <https://www2.tceq.texas.gov/wq_dpa/index.cfm>.

## Section 2. Application Contact:

Provide the name, title and contact information of the person that TCEQ can contact for additional information regarding this application.

## Section 3. Regulated Entity (RE) Information on Project or Site:

1. Regulated Entity Reference Number (RN)

A number issued by TCEQ to sites where an activity regulated by TCEQ. This is not a permit number, registration number, or license number. The Regulated Entity Reference Number is available at the following website: <https://www2.tceq.texas.gov/wq_dpa/index.cfm>.

1. Name of the Project or Site

Provide the name of the site as known by the local community.

## Section 4. Reason for Cancellation:

The Cancellation form is only for use to cancel the registration. The responsible party must indicate the specific reason for canceling by checking one of the options. If the reason is not listed then provide an attachment that explains the reason for canceling the registration.

Please read 30 TAC Chapter 342 carefully to determine when to cancel your registration. Registrations will not be reactivated after submitting a Cancellation form. The cancellation is effective on the date postmarked for delivery to TCEQ.

## Section 5. Certification:

The certification must bear an original signature of a person meeting the signatory requirements for an entity as specified below. If you have any questions or need additional information concerning the signatory requirements discussed below, please contact the Texas Commission on Environmental Quality’s Environmental Law Division at 512/239-0600.

### Corporation

By signing the Registration Application or similar form, you are certifying that you have the authority to sign as a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or a duly authorized representative of such person if the representative is responsible for the overall operation of one or more manufacturing, production, or operating facilities applying for or subject to a registration and either: the facilities employ more than 250 persons or have gross annual sales or expenditures exceeding $25 million (in second quarter 1980 dollars); or the delegation of authority to such representatives is approved in advance by the registering authority. The TCEQ may request documentation evidencing such authority.

### Partnership or Sole Proprietorship

By signing the Registration Application or similar form, you are certifying that you are either a general partner or the proprietor, respectively.

### Municipality or other Government Entity

By signing the Registration Application or similar form, you are certifying that you are either a principal executive officer or ranking elected official. A principal executive officer of a federal agency includes the chief executive officer having responsibility for the overall operations of a principal geographic unit of the agency. Documentation demonstrating your position as a ranking elected official or principal executive officer may be requested by the TCEQ.

This is the end of the instructions.